

Town of Estancia
Regular Meeting of the Board of Trustees
Monday, January 7, 2019 6:15 pm
Municipal Building, 513 Williams Avenue, Estancia, NM 87016

Minutes

Invocation and Pledge of Allegiance

The meeting was called to order at 6:15 and roll call was taken:

Trustee Romero- Present
Trustee Sedillo- Present
Trustee Chavez- Present
Trustee Hall-Present
Mayor Dial –Present

- 1.0 Approval/Disapproval of Agenda – Action Item**
Clerk Michelle Jones asked if an item could be added to the agenda: **5.1 Approval of hiring of a Full-time Maintenance Worker 1- Action Item. ACTION TAKEN:** Trustee Romero made a motion to approve the agenda as amended above. Trustee Sedillo seconded the motion. All in favor. **MOTION CARRIED**
- 2.0 Discussion/Approval of the December 17, 2018 Regular Meeting Minutes – Action Item**
ACTION TAKEN: Trustee Hall made a motion to approve the December 17, 2018 Regular Meeting Minutes as written. Trustee Chavez seconded the motion. All in favor. **MOTION CARRIED**
- 3.0 Discussion/Approval of the January 7, 2019 Bill List – Action Item**
ACTION TAKEN: Trustee Chavez made a motion to approve the January 7, 2019 Bill list. Trustee Hall seconded the motion. All in favor. **MOTION CARRIED**

No Public Comment

4.0 Department Updates:

Police/Animal Control- no update at this time.

Fire- Volunteer Fire Chief Chris Wolonsky introduced a new EMT volunteer to the Board. He told the Board that he was close to completing the FY20 EMS Fund application. This is great news as last year's application was submitted late and funding was denied. He also told the Board that he received the Fire Departments Consultant Pharmacist Inspection Report and it was excellent. All the previous deficiencies had been addressed. The Board sincerely thanked Chief Wolonsky on a job very well done!

Library- no update at this time.

Maintenance- Public Works Supervisor Lorenzo Bernal told the Board that his crew has been busy. They cleaned up a big fallen tree, fixed several leaks around town and were very busy clearing the roads after our recent snow storm.

Mr. Bernal said that his department has a real need for some heavy equipment. Trustee Sedillo mentioned a website called Govdeals.com where we could post equipment that we no longer need and look for equipment that we could use. Clerk Michelle Jones asked Mr. Bernal to create a list of what we have and what we need and we could try to see if we can post and buy from this website. Mr. Bernal also told the Board that his crew is gather up scrap metal from the yard and will be looking into selling it to clear the yard and generate some revenue for the Town. The Public Works department just hired a new full-time maintenance worker- Jesus Manuel Hernandez and also currently has a worker from Workforce Connection. He is finally fully staffed and he crew is doing a great job for the Town.

Administration- Clerk Michelle Jones told the Board that her department was primarily busy with day to day operations. She is preparing the 2nd quarter quarterly review for DFA. She will inquire about the recent audit to see when it can be presented to the Board. She will also put the pool as an agenda item on the next agenda per Trustee Chavez's request.

New Business

5.0 Approval of Resolution 2019-01- Approval of First Amendment to Local Government Road Fund Cooperative Agreement – Action Item

Clerk Michelle Jones said that she was very happy to inform the Board that, at the suggestion of Richard Runyon from Dennis Engineering, her department had appealed the decision concerning the match waiver for next year's DOT Coop project. The estimated total cost of the project is \$133,631.00, with the breakdown as follows: State Road Fund \$100,223.00, Match \$33,631. The Town was initially denied the match waiver. We appealed that decision and our appeal was accepted; the Town will now have a match amount of \$2,059.00. This is great news for us and our residents. All we need to do now is approve the amended funding through this resolution. **ACTION TAKEN:** Trustee Hall made a motion to approve Resolution 2019-01 Approval of First Amendment to Local Government Road Fund Cooperative Agreement. Trustee Romero seconded the motion. All in favor. **MOTION CARRIED**

5.1 Approval of hiring of a Full-time Maintenance Worker 1- Action Item

Clerk Michelle Jones said that the Town had posted for applications for a Full-Time Maintenance Worker 1 Position. The Town received 6 application when the decision was made to review the applications and set up interviews. The Board reviewed all the applications and agreed to invite 2 applicants in for interviews. 2 Trustees, the Clerk in place of a Trustee, and Supervisor Bernal conducted the interviews. Mayor Dial recused himself from the process as a relative of his applied for the position. The total scores were as follows:

Applicant 1: 201

Applicant 2: 238

Based on the scores, Applicant 2, Jesus Manuel Hernandez, was called and offered the position. He accepted. Ms. Jones asked the Board to approve the new hire. **ACTION TAKEN:** Trustee Romero made a motion to approve the hiring of Mr. Hernandez. Trustee Sedillo seconded the motion. All in favor. **MOTION CARRIED**

As the new hire is related to the Mayor and the Mayor directly supervised the Public Works Supervisor, it was decided that if Mr. Hernandez should ever have a question or issue that he feels he cannot discuss with Mr. Bernal, his is to direct his questions or issues to Mayor Pro Tem Sedillo.

6.0 Mayor/Council:

Trustee Hall had no update for this meeting.

Trustee Chavez inquired about the pool. As stated above, the pool will be an agenda item for the next meeting.

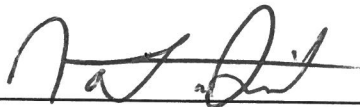
Trustee Sedillo informed the Board that the County would be having a meeting with representatives from FNB Bank tomorrow to discuss FNB possibly purchasing the Wells Fargo Bank building and opening an FNB branch here in Estancia. He strongly suggested that the Board and the Mayor try to attend this very important meeting. Ms. Jones will post a Notice of a Possible Quorum. Trustee Hall asked if a blanket Notice of a Possible Quorum could be posted for all upcoming Commission meetings. Ms. Jones will look into this.

Trustee Romero said that he, Mayor Dial, and other concerned Town stakeholders had recently had a meeting with representative from Wells Fargo to discuss the upcoming bank closure. He said the meeting was productive and that he has a very good feeling about tomorrow's meeting with FNB.

Mayor Dial told the Board that on January 24th the Mobile Vet Van will be in Moriarty to assist Veterans with a myriad of services. He told the Board that recently representatives from the NMED came out and inspected our old closed landfill that we did not know we still owned. We are waiting for a letter with their findings. If any violations are discovered, we may incur fines, etc. Mayor Dial will inform the Board of the findings as soon as they are received. Lastly, Mayor Dial told the Board that he, along with Ms. Jones, Trustee Sedillo, and on-call engineer Donzil Worthington, had met with Senator Stefanics to discuss the Town's Capital Outlay requests. This same group will meet soon with Representative Salazar. The meeting was very productive and positive. Mayor Dial will keep the Board apprised of what comes out of these meetings.

Adjournment

ACTION TAKEN: Trustee Chavez made a motion to adjourn the meeting. Trustee Romero seconded the motion. All in favor. **MOTION CARRIED Meeting adjourned at 7:10 pm.**

Approved: 

Date: 1/22/19

Attest: 

Date: 1/22/19